



FEES AND CHARGES

Charges do not include postage and packing and there will be a minimum charge of £2.50 per package.

All of the following charges will be applied from September 2022.

Photocopies and printouts

A4 black and white copies – 20p

A3 black and white copies – 40p

A4 colour copies – 50p

A3 colour copies – 90p

Photography using your own camera

£1 per image taken

Photograph prints (printed on photographic paper from digital image or negative)

A4 - £10

A3 - £25

Image reproduction/publication fees (added to the cost of the image)

Commercial reproduction - £100

Non-Commercial/educational reproduction - £50

Digital images supplied by email

Low-res jpeg 100dpi - £5

High-res jpeg 300dpi - £7.50

High-res Tiff file - £10

Photocopier/printer image - £1

Scanning of previously unscanned image - £10

Research fees (enquiries received by phone, email or letter)

First 30 minutes free, then £15 per hour

Special collections have an additional charge, which is available on application.